

Pastoral Care Agreement (Support Person)

This Agreement is established to provide for the professional oversight and care of

_____ (Student Name) while studying at

Cashmere High School from _____ (Date started at Cashmere High School or change of support person).

The signatory to this Agreement undertakes the following:

In his/her relationship with the school

- To be the contact person for the school.
- To be fully cognisant to the Ministry of Education's Code of Practice for the Recruitment, Welfare and Support of International Students.
- To work with the school in monitoring the student's progress.
- To ensure as far as possible the student abides by the school rules.
- To attend parent/teacher interviews.
- To advise the school in advance of changes to living arrangements, overseas travel, parent visits, etc.

In his/her relationship with the student

- To be available at any time for the student's support and protection.
- To be responsible for the student's welfare and to take suitable action as may be required for the successful adjustment and acceptance of normal standards of behaviour.
- To communicate regularly with the student's parents.
- To assist with parent communication in an emergency.
- To assist the student with international travel, insurance, banking and personal needs.

Support Person Contact Details

Name Phone

Address Fax

..... Mobile

..... Email

Signed

Support Person

for Cashmere High School

Name

Date

**Please return this form signed by the Support Person as soon as possible
(please print clearly in English using CAPITAL LETTERS)**