

Enrolment Procedure

Once the school has received your completed enrolment application form and your application has been successful you will receive an Acceptance Letter and an Invoice for the fees payable.

Confirmation of your enrolment will be given when the invoiced tuition fees are paid to the school. Payment can be made by cheque, cash or by direct credit to the school's bank account. The school bank account number is on the bottom of the invoice.

A Confirmation Letter, Offer of Place and Receipt will be sent to you as a PDF document by email and by post.

You will need these documents to apply for a student visa/permit. Details on how to apply for a student visa can be viewed on the New Zealand Immigration Service website at <http://www.nzis.govt.nz>. You will need to supply with your application:

1. A completed and signed "Application to Study in New Zealand" form
2. Application Fee
3. Passport
4. Recent Passport Photo
5. Confirmation Letter, Receipt and Offer of Place Cashmere High School sent you
6. Evidence of financial support while studying in New Zealand

Accommodation

You will receive an accommodation request form once you have confirmed your enrolment at school. This will need to be completed and returned to Cashmere High School and will assist in the student placement with a family.

Homestay families provide full board including three meals per day, a bedroom with a desk, and will do the students laundry.

Students must provide their own toiletries, phone cards and be prepared to buy some snack foods. Bus fares to school will also need to be paid for by the student.

Travel

Students are not permitted to travel out of Christchurch unsupervised – in special occasions the school must have permission from the parents and a travel authorisation form will need to be completed.

Medical and Travel Insurance

Most students are not entitled to publicly funded health services while in New Zealand – if you receive medical treatment while you are in New Zealand you will be liable for the full costs of that treatment.

It is compulsory while studying at Cashmere High School to have current medical/travel insurance.

Cashmere High School observes and is bound by the Code of Practice for the pastoral care of International Students published by the Minister of Education. Copies are available on request from this institution or from the New Zealand Ministry of Education website at www.minedu.govt.nz