

ALTERNATIVE EDUCATION PROVISION CHRISTCHURCH

As from 1st May 2011

For the schools involved in the Christchurch Consortium

Managing school-Cashmere High School (115 places) Principal Mark Wilson

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The AE categories for schools are

- A. Student has been absent for 50% of the last two terms (for reasons other than illness), interventions have been tried, but the absence has meant they are unable to succeed in other schooling provisions.
- B. Student has been suspended and risks further suspension.

The other AE categories are

- Out of registered school for two terms or more
- Dropped out of Te Kura o te aho Pounamu (TCS) after enrolment as 'at risk student'
- Excluded and enrolment refused by local schools

The AE contracted providers are

Contractor	Operational name	Number of places
Agape Trust	Agape	16
Kimihia Trust	KAP	18
Te Ora Hou	Te Kaupapa Whakaora (TKW)	22
Te Kupenga o Aranui	TKA	16
180 Degrees Trust	180	8
YMCA	YMCA	24
CPIT	Te Arahaka	11

The contract is between Cashmere High and the provider

Provider waiting list

The provider waiting list exists to capture those students assigned to a specific provider which already has the maximum number of students as per the contract

Responsibilities of the school once a student has been placed with an AE provider

“The enrolling school retains overall responsibility for the student who is in an AE programme including the provision of the curriculum and for ensuring the environment is physically and emotionally safe as per the National Educational Goals and National Administration Guidelines, and all other legislative requirements pertaining to schools. Literacy and numeracy must be provided for all students.

All students in their 11th year of schooling must have access to the National Qualifications Framework, including NCEA.

The enrolling schools will:

- ensure that ENROL is updated within five days
- report to their Boards of Trustees at least once a term on the progress and achievement of AE students
- investigate the opportunities for the student to return to mainstream education
- initiate the non-enrolment notification process on advice from the provider
- consider the consequences of serious breaches of behaviour. Only the principal of the Enrolling School can initiate stand-down and suspension
- ensure an appropriate diagnostic assessment is carried out that defines learning and behaviour needs and develop an Individual Education Plan which outlines the goals and success measures for the student.
- The diagnostic assessment and Individual Education Plan (IEP) must be developed within the first thirty days of the student attending AE.

The enrolling school will provide all reports specified in Schedule B**

The Individual Education Plan (IEP)

- i. must be in place for all AE students
- ii. must set learning goals for academic achievement, particularly in literacy and numeracy
- iii. must set goals for the development of social skills, attitudes, attendance (such as reflecting the key competencies or the graduate profile in the Marautanga)
- iv. must set goals for transition
- v. must be reviewed termly, progress and achievement identified and next goals set, by the AE provider, students and whanau” (*Schedule A, Funding Provision Agreement between the Ministry of Education and Cashmere High, Dec 2010*)

** The AE Manager and the AE Provider will take responsibility for the flow of information to the schools. There will be a communication on how this will be done sometime in May 2011. At this point in time the AE Manager will almost certainly report to schools on the destination of those that have transitioned from AE

Special notes

1. Verification applications can be made only by the enrolling school or NETS or the local Ministry of Education Senior Advisers or TSC
2. All students must be verified prior to referral to an AE Provider
3. No matter who applies for the verification the student must be on a school roll
4. Evidence of the verification should be kept on file by the enrolling school for audit purposes.
5. Students who turn 16 while in the programme can remain in the programme until the end of the school year in which they turned 16
6. 'Case Conference C-alienated' has been removed from the criteria because the 20% limit has been exceeded
7. Where students are assessed against unit standards the schools will be provided with the following information: Student name, NSN, the standard number, title, version, level, and credit value and the provider code. The latter will be responsible for the moderation of the assessment. The school will report the student achievement.

Related documents

(all available on the Cashmere High website)

- AE Application for Verification form (2 pages)
- Conference template (see page 3 for the range of information required for the meeting)
- Referral process for schools
- Referral process for others